

Welcome to CES!

CES Safe Return to School Plan

We are so excited to have everyone back at school. Here are the details of our “new normal”. We appreciate your support with this and will communicate with you as things change. Please watch for regular updates in your email and on our school website.

Our school plan below is based on the CES Return-to-School plan that can be found by clicking on the following link: <https://schools.prairiesouth.ca/caronportelem/>

First Day Entry

8:55 am – Please meet the teacher (they will have a poster) at the following “Home Base” while practicing social distancing rules:

Grade 7- 8 – Mr. Odendaal – Furthest Gaga Ball Pit

Grade 6-7 – Miss. Teneycke – North Doors

Grade 5 – Mrs. Galbraith – Basketball Court

Grade 4 – Ms. Gray – Bike Racks

Grade 3 – Mrs. Smith – South Doors

Grade 2 – Mrs. Walker – Bench nearest playground

Grade 1/2 - Miss. Young - Close Gaga Ball Pit

Special Kindergarten Plans –

Meet at the east bench at 8:55 a.m.

September 8 - Last names A – M,

September 10 - Last names N-Z,

September 14 –All Kindergarten

These Home Bases will be used as entry locations until further notice.

Morning & Lunch Entry

Students are to wait at their Home Bases until their classroom teacher walks them in. We ask that they do not arrive more than 5 minutes before their entry time.

8:55 am & 12:30 – Grades K – 3

Grade 3 - Mrs. Smith – South Doors

Grade 2 - Mrs. Walker – Bench nearest playground

Grade ½ - Miss. Young - Close Gaga Ball Pit

Kindergarten - Mrs Robitaille & Mrs. Hawrysh - East bench

9:05 am & 12:30 - Grades 4 - 8

Grade 7- 8 – Mr. Odendaal – Furthest Gaga Ball Pit

Grade 6-7 – Miss. Teneycke – North Doors

Grade 5 – Mrs. Galbraith – Basketball Court

Grade 4 – Ms. Gray – Bike Racks

Lunch – Please do not arrive before 12:25. Students please go directly to your Home Base.

Distance Learning Option

Grades K – 3 will use Seesaw and Grades 4 – 8 will use Google Classroom for students who are home for extended periods of time.

First 2 Weeks of School

- As indicated in Prairie South’s communication, we have asked all parents not to enter the school without an appointment.
- At lunch and the end of the school day, classes will exit one class at a time from each assigned door.
- Siblings walking together can wait at their Home Base for pick up.
- When arriving at the school we ask students to follow this process:
 - Classes meet at their Home Base as outlined on the first day of school plans. Students will be called in and will use specific doors to enter (refer to the map in this document).
 - Teachers will be at their Home Base to welcome, greet and to ensure all students know where to go as they enter the school with their teacher.
 - Please make sure that your child has a mask if they are in Grades 4 -8. Students must wear masks as they enter the school. Masks are optional for students in K-3.

Your child should only bring the following material with them in their washable backpack. Also, these items will be returning home with the students at the end of the day. (Please label everything that comes to school this year).

- ✓ A water bottle that they take home for cleaning or a replacement at the end of each day
- ✓ A personal bottle of hand sanitizer
- ✓ Lunch for those that must stay for lunch
- ✓ Washable backpack
- ✓ Indoor runners that stay in school

We ask that no personal items other than weather appropriate clothing come to the school. Students will share lockers in each classroom with alternating access times.

- All visitors must wear masks.
- Accommodations will be made for students and staff who are unable to wear a mask due to medical or other needs.
- Teaching will take place on mask usage. A helpful guideline link can be found at: <https://www.canada.ca/en/public-health/services/video/covid-19-wear-non-medical-mask-face-covering-properly.html>. *Please take time to review with your child(ren).

Health and Safety of our School Community

The health and safety of our students and staff is of utmost importance. Prairie South and the Medical Health Officers (MHOs) have collaborated on a plan to facilitate communication to report and track ill individuals and establish protocols in the event of a positive Covid-19 case identified within our schools. Click link for the [Ministry of Education Safe Schools Plan: Parent Information Package](#).

Schedules

School day scheduling has changed to ensure our students stay within cohorts. Our school recess and lunch schedules will be as follows:

- Students will all exit and enter through separate doors.
- Students are encouraged to go home for lunch, if possible.
- We typically have 45 minutes for the lunch period but to help with the time frame, if you need extra time to go home for lunch, we will accommodate that for the safety of all our students.

Kindergarten to Grade 3	Grade 4 - 8
8:55 – School begins – Classroom Meeting Location 10:30-10:45 am recess 11:45-12:30 Lunch dismissal by grade. Meet at Home Base or take extra time if needed and enter through main doors 2:05-2:20 pm recess 3:25 pm Dismissal	9:05- School begins – Classroom Meeting Location 10:50-11:05 am recess 11: 45-12:30 Lunch dismissal by grade. Meet at Home Base or take extra time if needed <u>and enter through main doors</u> 2:25-2:40 pm recess 3:35 pm Dismissal

The use of multiple entrances/exits will assist our school in keeping our students in cohorts. See the map below.

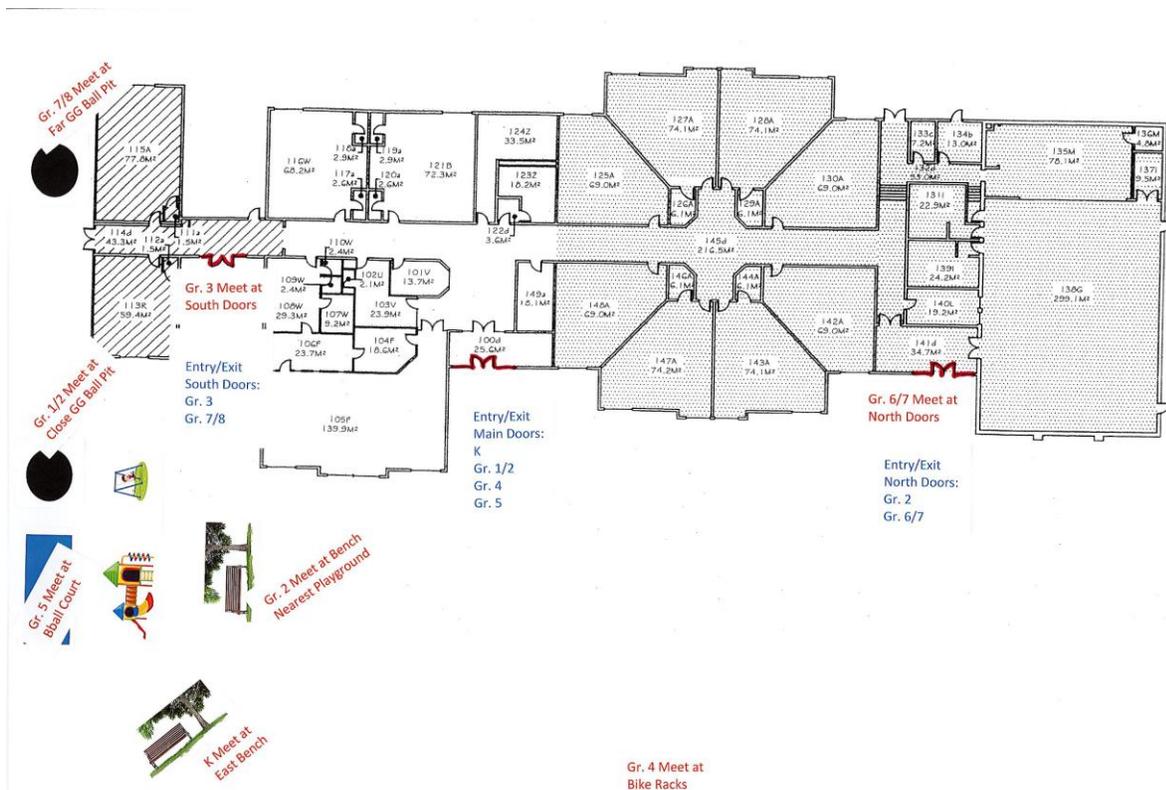
Early Dismissal

September 28, November 30, March 29, April 19, May 10.

Dismissal times will be:

2:25 pm grades K-3

2:35 pm grades 4 - 8



Lunch

- If possible, students should return home to eat lunch. If students must eat lunch at school, they will stay in their classrooms. Cleaning protocols will be followed daily after students finish their lunch. They will be reminded not to share any food items with others.
- K to 3 classrooms will eat lunch at 11:45 then will go outside to their assigned play areas around 12:10. Meanwhile, grades 4-8 will start their break outside at their assigned play areas then come inside to eat their lunch in their classrooms at 12:05.
- Students always eat in their own classroom and at their own desk. Desk locations are not to be moved during lunch.
- Students are to remain seated throughout the lunch period and not to share any food or lunch items with others.
- Food for lunch should be provided in clean containers with their own utensils – no sharing of containers or utensils.
- Please only send containers that students can open themselves.
- Staff supervisors will be around to each of the classrooms if students need any help and/or need washrooms.
- Students will pack up and bring home any uneaten items, any recyclable containers and all recyclables back into their lunch bags/boxes.
- Students may place any garbage from their lunch into the garbage can when they leave the room for recess or at the end of their lunch period or they can simply place it back into their lunch bag to throw away at home. Lunch bags should be cleaned each day.

- Students who must stay for lunch stay on the school property throughout the lunch/recess period.

Singing and Lord’s Prayer

Based on the following guidelines within the Re-Open Saskatchewan Plan August 2020, CES will not be offering choir as an extracurricular activity until further notice. No singing within a cohort will take place. Children who wish to say the Lord’s Prayer will have some time to do so quietly at their desk.

Library

Teachers can schedule a time with the librarian during their library period for a Zoom book reading. The librarian will set up book kits or “portable library bins” for each classroom to access library books. These portable library bins will be rotated not more than once a week or longer as communicated with the librarian. Books in the portable library bin will be returned to the library on the date agreed. The librarian will ensure that the library books are in isolation for 24 hours before being reshelved. Upon return, a new set of books will be made available to each class.

Extra-Curricular and Field Trips

At this time, all extra-curricular activities and field trips to public spaces are on pause.

Limiting Physical Contact

Our school will be cohorting our students so that they spend the day with the same group (class) of students. Students will have limited shared material within this cohort. Although physical contact will be reduced using multiple strategies, students will not always be distanced by two meters.

During specific time such as recess, classrooms will be assigned the same general location. These locations will rotate throughout the year.

Grades	Doors	Recess Location
Grade 7/8	South Doors	S. W. Field
Grade 6/7	North Doors	Tarmac
Grade 5	Middle Doors	Basketball Court
Grade 4	Middle Doors	Playground

Grade 3	South Doors	S.W. Field
Grade 2	North Doors	Basketball Court
Grade 1/2	Middle Doors	Playground on even days Tarmac on odd days
Kindergarten	Middle Doors	Playground – Sept.

Facilities

Many environmental measures have been put into place in our school. Visual cues, signage, and reduced furniture will assist students in mitigating physical contact. Staff members will be explicitly teaching students the new routines, such as how to circulate in our schools to increase distance between people and reduce physical contact.

Illness in Care

- If a student seems ill and needs to be isolated/sent home, our school plan will include:
 - Two isolation rooms/spaces.
 - Students will be given a disposable medical mask if it is safe to do so. Face shields/ medical masks/gloves will be worn by staff working with sick students.
 - The school will call families to come pick up their child.
 - A confidential logbook will be kept detailing time/date and name of the student who used the room as well as when it was cleaned and by whom. This information will be shared with the Saskatchewan Health Authority daily should contact tracing be required.
 - At no time will an ill person be left unattended.
 - These rooms/spaces will be used by one student at a time.
 - Isolation rooms/spaces need to be fully sanitized after every use.
 - Each isolation room will have a hand sanitizer, paper towel, sanitizing solution and PPE.
 - A garbage can with a plastic bag will be in each room.
 - Signage indicating “Room in Use” and “Sanitation Complete” will be posted.
- Parents/guardians must designate an emergency contact for student pick up if they are unable to pick up their child. All families must adhere to this.
- All items the student touched/used that day will be cleaned and disinfected after the student has been picked up. Items that cannot be cleaned and disinfected (e.g. paper, books, cardboard puzzles) will be removed from the classroom and stored in a sealed container.
- All students who go home ill need to be symptom free for 48 hours prior to returning to school.

Sanitation

To ensure a safe learning and work environment, regular disinfection of surfaces that individuals regularly come in contact with is required. The disinfection of a surface is the process of applying a mixture of water and disinfectant (as per manufacturer's recommendation) to surfaces to kill any bacteria and viruses that may be present.

- Caretaking staff have enhanced cleaning protocols.
- Disinfection of a learning space will take place immediately following a student falling ill. The space will be cleared of occupants to allow for a complete disinfection of the space.
- All shared technology (photocopiers, phones, computers, appliances) will be sanitized between each user by the user.
- All high touch areas within hallways, entrances, and main offices will be sanitized 2 times per day.
 - All doors
 - Doorknobs
 - Push plates/surfaces that are used to push
 - Glass that shows repeated contact with hands
 - Light switches
 - Water bottle filling stations
 - Hand sanitizing stations
 - Washrooms (every two hours). Sanitizing times and dates will be noted on a tracking sheet posted in each bathroom.
 - Taps, sinks and counters
- Classroom areas will be cleaned at the end of the day and at lunch.

Students with Intensive Needs

We will continue to work collaboratively with our families who have children with Intensive Needs to plan appropriately.

Transportation Instruction

Families are strongly encouraged to transport their own children when possible. For students who require school bus transportation to/from school, there will be the following changes:

- Students will be assigned seats (same household together, school cohort as well).
- A full bus sanitization is to be completed after each run.
- Personal protective equipment (PPE) will be mandated for drivers.
- Masks are required for all students while riding the bus.

Supports for Changes to Curricular Approaches

Although learning experiences will be adapted to ensure safety protocols are followed, students will return to accessing the full curriculum that they were used to and enjoyed prior to school suspension. Teachers will be using an online platform (such as Google Classroom or Seesaw) to communicate with families to support learning and communication.

Student Traffic

If parents, motorists, students and teachers all cooperate in following the rules and procedures listed below, the chance of accidents will be greatly reduced.

- The staff parking lot is out of bounds to students and parent cars.
- Students must cross streets only at crosswalks and not cross traffic when parents are picking up.
- Students must walk their bikes in the school yard, on sidewalks around the school and on the bike path to avoid accidents in this crowded walking and playing area. They should park their bikes only in the bike racks.
- Students must walk their bikes across all crosswalks.

As the school year progresses and school plans require change, we will keep families up to date. We look forward to working with families in creating a safe learning environment for all our students.

Please feel free to email or call if you have any questions or clarifications.

We wish all our families a safe and successful start to the school year.

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