

# ÉCOLE PALLISER HEIGHTS SCHOOL

1140 Simpson Avenue

Moose Jaw, Saskatchewan S6H 4M8

(306) 693-4669

<https://schools.prairiesouth.ca/palliserheights/>

@palliserheights

Name: \_\_\_\_\_

## WELCOME TO OUR SCHOOL

Welcome to École Palliser Heights School and the start of a new year!

### Vision Statement

Aspire to Achieve, Achieve to Inspire!

Aspirer à Réussir, Réussir pour Inspirer!

### Mission Statement

The mission of École Palliser Heights School is to ensure that all students develop the skills, abilities and attitudes to achieve lifelong learning. Our students will be engaged citizens who inspire positive changes in a global society.

### Guiding Principles

1. Inclusion  
*We celebrate and encourage uniqueness and share the belief that all students are respected and valued members of our school community.*
2. Well-Being  
*We strive to foster a safe and inviting environment where students feel a sense of belonging.*
3. Life-long Learning  
*We promote the ongoing and self-motivated pursuit of knowledge and growth.*
4. Citizenship  
*We educate students to become accountable, responsible and actively contribute to their community and the world.*
5. Treaty Education  
*We are all Treaty people working together to learn from our past to strengthen our future.*

Please take the time to read the information found in this agenda and discuss it with your child. It is designed to assist both students and parents to better understand the daily operations of the school, its programs, routines, and policies. We extend an invitation to all parents to visit or contact the school at any time – your involvement is valued.

## DAILY AGENDA/TEXT/LIBRARY BOOKS

The purpose of the agenda is to teach organizational skills and to provide communication between home and school. Homeroom teachers will indicate if/when agendas should be signed daily. Students are responsible for the care of school materials issued to them and in the event of lost or damaged agenda/books; we may contact parents for the replacement of these items.

## EARLY DISMISSAL DAYS ON MONDAYS

The early dismissals allow our teachers to work together in teams to address student learning. These teams are referred to as Learning Improvement Teams (LITs) and will be the focus of school goals this year. Research shows that when teachers work collaboratively, student learning improves as the specific needs of students are addressed. Dismissal is at 2:30 p.m.

**Dates: Sept 30, Feb 10, March 23, April 27 & May 11**

## SCHOOL EXPECTATIONS

École Palliser Heights is a school which students can be proud to attend. It is our desire that all students have a successful school year, both academically and socially. Success occurs when students apply their talents, work with dedication and self-discipline, and accept certain responsibilities.

Students have the **right to learn** in an environment that is safe. Students have the **responsibility** to listen, follow directions, and put effort into their class work. Students have the **responsibility** to follow the general guidelines and rules of the classroom and school.

Students have the **right to be respected** at school.

Students have the **responsibility** to respect the rights, dignity, and personal space of other people in the building. Students have the **responsibility** not to threaten or physically harm others in any way and to respect the personal property of others and of the school community.

The expectations of École Palliser Heights School students fall under four main principles:

1. **Respect Yourself**
2. **Respect Others**
3. **Respect Your Environment**
4. **Respect Your Work**

## LOCKED DOORS

Please Note: For the safety of everyone at École Palliser Heights School the doors will be unlocked 15 minutes prior and locked 15 minutes past bell times. The main entrance will remain open at **all** times. During severe/incremental weather **all** doors will be left open.

## STUDENT ABSENCE OR LATES

One of the greatest contributors to school success is consistent attendance. We ask families to do their best to have children at school regularly and on time. If your child is going to be late or absent from school please send a note, email staff or **phone the school office**-(306) 693-4669. We have an answering machine for after hours.



**We will contact parents to confirm absences when we have not received any communication about absences.**

## COMMUNICATION

At École Palliser Heights School we value communication with our parents. Our staff members use student agendas, parent emails, class websites, and our automated email and phone messaging system to communicate with families. Please ensure your most recent email address is registered with the office to be certain to receive all email communication. Parents are encouraged to call the school if there are concerns, questions or any need of assistance. You may follow us on Twitter @palliserheights

## STUDENT-LED CONFERENCES



It is required that we will hold two student-led conferences with each parent during the school year. Parents are able to book online. If you wish a conference at any other time, please feel free to contact the teacher. There are circumstances in which additional meetings may be needed. General student-conferences will be in November and March.

## CELL PHONES/IPODS/ELECTRONICS

Students are able to bring personal devices to school. All devices should be stored in the students' locker upon

entering the building. However, there are classroom activities in which student will use devices under teacher supervision. Upon completion of such activities, the devices are to be placed back in the student's locker. If a student is having repeated issues with their devices, their parent will be contacted by the teacher or an administrator.

**\*\*PLEASE NOTE THAT THERE IS A STUDENT PHONE OUTSIDE OF THE OFFICE THAT IS AVAILABLE FOR STUDENT USE THOROUGHOUT THE SCHOOL DAY. STUDENTS MUST HAVE PERMISSION FROM STAFF FOR USE.**

## VOLUNTEERS

The use of volunteers is a valuable dimension of our school program. Each year we utilize the services of volunteers in such areas as the regular classroom, field trips, library assistance and numerous other miscellaneous activities. If you are interested in becoming involved in the school, please contact the school office or your child's teacher. A **criminal record check** is required of all volunteers, please be sure that this has been filed in the office prior to volunteering.

## SCHOOL COMMUNITY COUNCIL

Meetings are held monthly from September to June. They are in the library commencing at 6:30 PM and are take place on Tuesday evenings.

The Council is comprised of voluntary board members, but all parents are welcome and encouraged to attend meetings and / or participate in volunteer activities. Involvement in the SCC is an excellent way to contribute to the school and build relationships with staff, students and other parents.

If you would like more information as to how you might get involved please contact Council Chair, Erin Hidlebaugh ([erin.hidlebaugh@hotmail.ca](mailto:erin.hidlebaugh@hotmail.ca))

"Check us out on Facebook: Palliser Heights School Community Council"



## GUEST TEACHERS

**The staff at École Palliser Heights School expect students respect and cooperate** with guest teachers at all times. All guest teachers will follow the plans set-out for the day and give their best efforts to contribute to learning at our school. Students are expected to listen, respond and participate to the best of their abilities in all learning environments.

## SCHOOL NEWSLETTER

A monthly newsletter will be published on the 1<sup>st</sup> day of each month. This will be sent home via email and will be posted on the school website. Please make sure the office has your current e-mail on file. We will also have copies available in the office for the duration of the month.

## SCHOOL PHOTOGRAPHS

Photographs of all students are taken in the fall by Lifetouch. Our school picture days will be September 30<sup>th</sup> & October 1<sup>st</sup>. Purchase of these photographs is optional. You may purchase online directly (more background options available) with Lifetouch or with their order form through the school. These pictures will be used for the 2019-2020 yearbook.



## INCLEMENT/SEVERE WEATHER

During inclement weather students will be permitted to enter the school. However, students should always dress appropriately for the weather. On excessively cold or wet days, students will also have an indoor recess. During the winter months students will remain inside at a temperature of -28 Celsius or colder with the wind chill. If physically possible, the public schools are always open. If you are unable to get your child to school or feel the weather is a hazard to your child's safety and choose to keep him/her home, please call the school to inform us that you are doing so. These are legitimate reasons to keep your children home.

## PRAIRIE SOUTH SCHOOL DIVISION NO. 210 WEATHER POLICY

In extreme weather/wind chill conditions it is important to check our division website and local radio stations for updates on bussing changes/cancellations. The Manager of Transportation will cancel applicable bus routes when the temperature reaches -40 degrees Celcius and/or -45 degrees Celcius with the wind chill. If these conditions exist in the entire division, ALL BUSES would be cancelled. If only particular areas are impacted, then only some routes may be affected. Unless notified otherwise, **schools will remain open. As per policy, decisions to cancel either buses/school would be made by 7 am and announced on the radio.** It is most important to know your child/children's bus number.

Up to date bussing information can be found at [www.prairiesouth.ca/transportation](http://www.prairiesouth.ca/transportation).

## TRAFFIC

During peak times of the day, you will find that Simpson Avenue gets congested and busy. We ask that are parents follow the rules of the road, obey signage and show courtesy and respect to staff, students and each other. By focusing on the following, we can ensure that everyone is safe when travelling to and from the school.

- Do not drop students off in the middle of the street.
- Watch carefully for pedestrians at all times.
- Do not park in areas marked by traffic cones.
- Only Prairie South Employees can enter the staff parking lot.
- Follow the directions of traffic supervisors.

## BICYCLES, SCOOTERS & SKATEBOARD SAFETY

Students are encouraged to be active at school and in the community. Students who do bring their bicycles/scooters/skateboards to school should make sure that they are following the rules of the road. They should always wear a helmet and high visibility clothing. Bikes and scooters must be locked outside. The use of bikes, scooters and skateboards on school grounds during school hours is prohibited. The school cannot assume responsibility for bicycles, scooters or skateboards that are lost or damaged.

## STREET SAFETY

Students should:

- go straight home at dismissal time
- not talk to strangers or accept gifts or rides from strangers
- report anyone trying to stop them en route to and from school
- walk/ride with peers whenever possible.
- Always inform parents about their plans.

## FOOTWEAR

Each student is required to have a pair of gym shoes that he/she can leave at school. These will be used for gym and for wearing inside the school. Students will be required to **remove** their outside footwear at the door during wet weather or muddy conditions.

## CLOTHING

Students are reminded that the school is their place of “business” or “work” and as such, student dress must be appropriate for school work and learning activities. The appropriateness of students’ clothing will be judged by the staff and administration. **No alcohol, drug, tobacco, inappropriate language/innuendo, provocative clothing is to be worn. Students wearing inappropriate clothing will be sent home to change or be provided with a more suitable substitute. All headwear should be removed upon entering the school.**

## LUNCHES/SNACKS

We encourage all students and/or parents to pack healthy lunches and snacks each day. By sticking to items from the Canada Food Guide, you will avoid junk food and high sugar items. We ask that you use re-usable containers whenever possible, but please avoid sending glass containers to school. Many high sugar items, especially Slurpees, can also cause issues with wasps on the playground during certain portions of the school year. Students are not allowed to bring sunflower seeds to school. All food and drink purchased over the noon hour, must be finished prior to entering the school.



## NUT FREE SCHOOL

Like the majority of schools in the province, École Palliser Heights has students who have **severe nut allergies**. This is a potentially **life-threatening situation** for these children, so we ask that all students refrain from bringing nuts or any food items with traces of nuts or nut oil in them. Thank you for supporting our efforts to make our school a safe and healthy environment for all.

## STUDENT CONDUCT AT LUNCH

1. Lunch students are expected to stay seated at their desk or seat.
2. All students will be expected to clean up their area.

3. All students will demonstrate respectful behaviour at all times towards the lunch supervisor, student helpers and peers.
4. Seating assignments will be at the discretion of the lunch supervisor.
5. Students that stay for lunch are not permitted to leave the school grounds.

Students in Grade 6-8 are responsible for providing the teacher with notes or parent communication when they will be leaving the school over the noon hour. This communication must be presented to the teacher in the morning, as students are not allowed to make different lunch arrangements during the school day.

Parents of students in Grades K-5 that stay for lunch should be communicating with teachers (student agendas, email or phone calls to the office) when alternate arrangements are being made. Children of this age, but must be picked up by an adult in order to leave the school grounds over the noon hour. If parents are coming to pick up students and arrangements have not been made, they should come into the office to clarify their plans.

## STUDENT CONDUCT WHILE RIDING A BUS

When students travel on the school bus, co-operation and consideration are the keys that help the system work successfully. It’s important that all students follow the bus rules at all times.

Please remind your child to:

- Enter and exit the bus in an orderly manner;
- Abide by the school bus driver’s instructions;
- Remain in his/her seat while the school bus is in motion;
- Respect the safety of others on the bus;
- Speak quietly and use acceptable language.