

G R O W To Be The Best You Can Be

Mankota School

2023 - 2024



Home of the Mavericks!

Box 300 Mankota, Sk. S0H 2W0

Staff Phone (306) 478-2370

Student Phone (306) 478-2326

Website: www.prairiesouth.ca/mankota/

Prairie South School Division No. 210



Mission: Nurturing Communities of Learners

Vision: Learning Excellence

Please visit the Prairie South School Division No. 210 website at www.prairiesouth.ca for current information on division initiatives. You will also find updated Policies and Procedures among the many educational links. Please contact the school if you require assistance with navigating the website.

Prairie South School Division No. 210 ***Contact Information***

1075-9th Avenue N.W., Moose Jaw, SK S6H 1V7

Main Switchboard: 1-306-694-1200

Director of Education

Ryan Boughen

Superintendent of School Operations (South)

Dustin Swanson

Superintendent of School Operations (North PreK-Gr.8)

Jenn Prokopetz

Superintendent of School Operations (North Gr. 9-12)

Derrick Huschi

Superintendent of Learning

Amanda Olson

Superintendent of Business & Operations

Ron Purdy

Superintendent of Human Resources

Amy Johnson

Sub-Division #5 Trustee

Dr. Shawn Davidson

MANKOTA SCHOOL



Mission, Vision, Values and Goals

A Collaboration of Staff, School Community Council, and Student Leadership Council

VISION: We envision a welcoming and respectful school where students and staff are happy and engaged in learning together.

MISSION:

Our purpose is to teach our students effectively by being prepared, available, encouraging, positive and supportive in the school and in the community.

VALUES:

We believe all members in our school can learn with commitment and hard work. Our school values honesty, humour, and integrity. We believe in being a caring and respectful school with high academic expectations and support for all.

SCHOOL MOTTO: The official school motto is “Grow to Be the Best You Can Be”.

SCHOOL COLOURS AND TEAM NAME

The official school colors are Green and White. The official team name is the Mavericks.

MANKOTA SCHOOL STAFF 2023- 2024

| | |
|--|--|
| Principal | Mrs. Karla Silbernagel |
| Admin Assistant | Mrs. Christina Sayers |
| Teaching Staff | Mrs. Kelly Reid-Ward Mrs. Tiffany McCrea Mrs. Sarah Seargeant Mrs. Kailyn Stengler |
| Educational Assistant Librarian | Mrs. Roslyn Schafer |
| Head Facility Operator | Mrs. Lise Williamson |
| Bus Drivers | Route #1 Mr. Merles Kress Route #2 Mrs. Darla Briere Route #3 Mrs. Laurie Robertson |

School Community Council Members

Parent and Community Representatives:

| | |
|-------------------------|-------------------------|
| Chairperson | Mrs. Lorena Gillespie |
| Vice-Chairperson | Mrs. Nancy Anthony |
| Secretary | Emily Collins |
| | Ms. Heather Lochart |
| | Mrs. Sharisse Pritchard |

| | |
|---------------------------------|---|
| School Representatives: | Mrs. Karla Silbernagel, Mrs. Tiffany McCrea |
| Student Representatives: | Emily Collins, Josie Anthony |

SCHOOL HOURS AND BELL TIMES

Bell Schedule

| Period | High School | Elementary |
|--------|--------------------------|--------------------------|
| 1 | 8:50-9:57- 67 minutes | 8:50-10:30 – 100 minutes |
| Recess | 9:57-10:02 – 5 min | 10:30-10:43 – 13 min |
| 2 | 10:02-11:09 – 67 minutes | 10:43-11:14 – 31 minutes |
| Recess | 11:09-11:14- 5 min | |
| 3 | 11:14-12:21 – 67 minutes | 11:14-12:21 – 67 minutes |
| Noon | 12:21-1:10- 49 min | 12:21- 1:00- 39 min |
| 4 | 1:10-2:17- 67 minutes | 1:00-2:10- 70 minutes |
| Recess | 2:17-2:22- 5 min | 2:10-2:22- 12 min |
| 5 | 2:22-3:30- 68 minutes | 2:22-3:30-68 minutes |
| Total: | 336 minutes | 336 minutes |

Please limit disruptions to learning by calling your child at recess or noon hour.

CELL PHONE USAGE

Students may have to hand in their cell phones at the beginning of every class period at the discretion of the teacher. Students will have their cell phones back at break times and noon hours. If cell phones or Airpods are used inappropriately during break times, or if conflicts occur with compliance of cell phone policy, the phone or Airpods may be taken and held until the end of the day or until a parent is notified.

USE OF CAMERAS AND VIDEO CAMERAS

Cameras and video cameras may be used at school with the permission of a staff member.

Elementary students are NOT allowed to use any form of technology during recess break.

STUDENT ATTENDANCE

We at Mankota School believe that attendance at school is a prerequisite for being successful academically. Time lost from class cannot simply be retrieved through homework. Discussion opportunities and socialization aspects of instruction have been lost. The final mark in all subjects is based heavily on a student's progress from day to day. It is, therefore, our belief that we must do everything possible to help our students be responsible for attending school. We believe that by keeping accurate records and communicating with students/parents regarding all unexcused absences – that we are doing the best we can to encourage regular attendance.

Administrative Procedure 330 - STUDENT ATTENDANCE

Background

Students are required to attend school in accordance with The Education Act, 1995 and this administrative procedure. Furthermore, regular attendance is one of the most important aspects of academic success. School staff will partner with students and parents/guardians to ensure students meet the attendance requirements outlined in The Education Act, 1995 and school division administrative procedures. Attendance intervention plans provide parameters, supports and reinforcements to achieve consistent attendance and subsequent academic success for all students.

Students who are absent, regardless of the reason, are responsible for learning the class material and catching up on all missed work.

All school related activities (extracurricular or curricular) will be marked “school” and are not considered an absence towards a student’s attendance.

All division bus related issues will be marked “NEED CODE ” and are not considered an absence towards a student’s attendance.

Attendance

If students are going to be absent from class/school, parents are asked to contact the school prior to an absence. When prior contact has not been made, the school will attempt to contact parents/guardians directly or use a computerized attendance notification system to inform the parents/guardians of the absence.

For Elementary Students

If prior contact has not been made with the family OR the school has identified a concern with the student’s attendance, at seven (7) full day absences, school administration will inform the parents/guardians of the concern and document.

At eleven (11) full day absences, school administration will contact the parent/guardian to discuss the student’s attendance and, where there is a concern, may send an absence notification letter or arrange a meeting to discuss the concern and develop a plan for moving forward.

At fifteen (15) full day absences, school administration will contact the parent/guardian to discuss the student’s attendance and, where there is a concern, send an absence notification letter and cc the school’s Superintendent.

At any time, the school may reach out to school division personnel for support.

At twenty (20) full day absences, attendance concerns will be referred to the school’s Superintendent for further action. Further action may include a phone call, letter, or parent meeting.

Once a student has missed 20 consecutive days, the student will be removed from the daily roll call and their name forwarded to the school’s Superintendent for further action/tracking.

For High School Students

□ If prior contact has not been made with the family OR the school has identified a concern with the student's attendance, at seven (7) semester class absences or three (3) block system classes, school administration will inform the parents/guardians of the concern by sending them an Absence Notification Letter. The student and their parents/guardians may be asked to meet with school personnel.

□ At eleven (11) semester class absences or five (5) block system classes, school administration will contact the parents/guardians to discuss the student's attendance and, where there is a concern, arrange a meeting to discuss the concern and develop a plan for moving forward.

□ At fifteen (15) semester class absences or seven (7) block system classes, and where there is a concern, the student and his/her parents/guardians will be required to meet with the school team to discuss the attendance concerns and next steps. Next steps may include revisiting the plan or removing the student from the class.

For Students Under the Age of 16

□ Once a student has missed 20 consecutive days or 10 block system days, the student will be removed from their classes and their name forwarded to the school's Superintendent for further action/tracking.

LATES

Students who are chronically/habitually late may be subject to progressive discipline, as determined by school administration, leading to possible removal from the class.

Students who miss the class instruction OR 20 minutes of class time may be marked absent from class.

Section 157 of the Education Act, 1995 states that a student may be exempted from attendance at school for the following reasons:

(1) illness, (2) roads impassable, (3) suspension or expulsion, (4) written permission of the director whereby continued attendance at school is not productive or is detrimental to the pupil or the school, (5) work-experience or other educational programs approved by the Board of Education, (6) holy day of the church or religious denomination of which the pupil or his/her parent or guardian is a member, (7) for a pupil receiving medical or dental treatment, (8) to accompany his/her parent or guardian on a period of extended travel outside the school division, (9) the pupil is under a program of instruction elsewhere with the approval of the Board of Education, and (10) other unavoidable cause considered sufficient by the local attendance counselor.

Daily Attendance Recording

Each Grade K to 12 teacher will keep a record of attendance at each class he/she teaches each day. Absences will be reported to the Office.

Home room attendance will be taken at 8:50 AM, at 1:00 PM (K-6) and 1:10 PM (Gr. 7-12), and at the beginning of each class. If a student is absent and the student or parent has not provided information by phone, in writing, or by word of mouth regarding this absence, the home room teacher will have the principal or administrative assistant phone to check on the location of the student.

Missing an Exam

If a student will be missing on the day of an exam or major evaluation it is the responsibility of the student or parent to contact the teacher prior to the exam. The student will be expected to write the exam on the first day they return to school unless other arrangements have previously been made.

Student Guidelines and Expectations

Philosophy

The framework for a discipline policy at Mankota School recognizes positive citizenship in the school setting and the contributions of students, staff members, parents, and the greater community that together develop a culture of learning.

It is this community of learners that establish behavioral routines and expectations that promote excellence in learning and social responsibility. This community shall be safe, respectful, inclusive, conducive to learning, and free from harassment and bullying.

General Beliefs

1. Individuals choose their own behavior
2. Behavior has consequences which impacts life choices
3. Individuals must accept responsibility for their own behavior
4. Students have the right to learn and teachers have the right to teach in safety and without disruption
5. Students, staff members and parents will work together to recognize positive behavior and support students to meet expected standards of behavior

Mankota School Behavioral Expectations

1. Be Respectful of Self, Others, and Property
2. Be Responsible and Prepared at all Times
3. Be Ready to Follow Directions and Procedures
4. Attend regularly and punctually
5. Provide themselves with the supplies and materials not furnished by the school and which are considered necessary to their courses of study

Consequences of Behavior

Consequences are relevant to the behavior demonstrated by the student. Consequences may include:

1. Parent Contact by teacher or Principal.
2. Parent Meeting
3. Alternate Placement
4. Suspension

Other measures may include:

5. Removal from teams or officer positions
6. Meeting with Support Personnel
7. Meeting with Ancillary Agencies

OPEN CAMPUS POLICY

Mankota School has an Open Campus Policy for students in grades 9 to 12. Students may leave the school grounds during the lunch hour. Bused students need their parent consent form signed and handed in.

Other students may leave the school premises for specific purposes (occasional occurrence) with the consent of a parent and the Principal. For elementary students, the parents need to contact the school by email, text or writing a note of permission in the student's day planner for teachers to review at the beginning of the day. Thanks!

DRESS

Students are to maintain an acceptable standard of dress in the school and at school functions. Shoes must be worn inside the school for the reasons of health and safety. No hats, or sunglasses in class unless entering or leaving school.

During the winter, and in the case of inclement weather, students are required to remove outdoor footwear when they enter the school building. Students are expected to have indoor footwear for such occasions. Elementary students are required to have toque, mitts and ski pants during winter months.

All clothing must be neat, clean, and appropriate for school. Muscle shirts, tube tops, halter tops, short shorts, clothing with sexual innuendos or connotations, racial/gender putdowns or drug/alcohol advertisements are not appropriate.

SMOKING, VAPING, TOBACCO AND CANNABIS USAGE

Mankota School has declared itself a tobacco free school. Therefore, no tobacco, vaping or cannabis products are in the school building or on school property at any time by staff, students, parents, or general public.

HOMEWORK

The school believes that homework is an extension of classroom learning when closely tied to learning outcomes. Because "learning to learn" is one of the goals of the education system, it is in the students' best interest to be given tasks that must be performed independently. Homework is used formatively to give descriptive feedback, to improve student learning, to practice and adjust instruction.

Day Planners are available for all students in Kindergarten through Grade 3. It is an excellent organizational tool—Please Use It!!

In order for homework to be a successful learning activity, parents are encouraged to help their child by providing a suitable time and place to work. Parents can provide assistance but must make the child ultimately responsible for the completion of their work. Showing encouragement and interest reinforces the value of the learning experience. Parents should be encouraged to contact the school if they have any questions or concerns regarding homework.

Teachers will contact parents if students are not completing their homework.

Assignments must be completed in the required time and in a manner acceptable to the teacher. It is the responsibility of students to make themselves aware of specific teacher requirements and work missed due to absence.

HOMEWORK POLICY

If your child does not have his/her homework completed on the due date, an email will be sent home and students will have the rest of the week to finish up. Study hall will be provided should they choose to utilize this service. After one week, the assignment will be handed in completed or not, and the student will receive the appropriate mark. Please be aware that if the student has too many incomplete assignments, they may not have shown proper attainment of the outcomes of the course and they may not receive a credit. Our homework policy is intended to help children in a supportive manner to complete assignments on time. Deadlines do matter.

STUDY HALL

A supervised study hall will be open daily from 12:30 – 1:10 PM. We encourage students to make use of the Study Hall especially when they know that they have limited homework time in the evening.

If students fail to hand in assigned work on the due date provided, students will be encouraged to attend study hall until the assignment is complete. An email home to parents will be sent to notify them of incomplete work and to keep them informed of their progress. Any student who significantly falls behind in their online classes will be required to attend study hall.

STUDENT EVALUATION

Student evaluation is based on continuous progress - a student is evaluated on his/her performance with regard to oral and written assignments, projects, chapter tests, discussions and daily work. Your behavior in class and the working skills that you develop become all the more important as a result. However, behavior is not associated with any grades the student receives.

Teachers at the beginning of each semester will give students an explanation as to how they will be evaluated. Report card marks are issued four times a year for students in grades 9 through 12. Report card marks are issued three times a year for students in Kindergarten through grade 8.

EXAMS

Exams should be written on the scheduled day. **Students will be notified five days prior to the exam date. If a student misses an exam, he or she will write that exam the day of their return.** Exceptions must be approved by the teacher and administration.

STUDENT LED CONFERENCES

Student Led Conferences will be held in November and March. Student Led Conferences are a time for students to share their learning with parents and teachers and celebrate their many successes! It is hoped that all parents and students will be able to attend the conferences. It is not necessary for parents to wait for formal interviews to call the school. Please feel free to do so at any time.

CAREER COUNSELLING AND STUDENT SERVICES

Through Mrs. Silbernagel students have access to up-to-date career and job information. Mr. Jeff Feeley, Career Development Consultant, also assists students each year with career exploration. Interviews can be arranged with people who are already in careers that students might be interested in. Students can also access computerized career programs such as Career Cruising and Type Focus.

Staff members will assist students through Career Information. The students are provided with up-to-date information on universities, technical institutes, training programs, and job opportunities. Students also have the opportunity to take an interest inventory which helps them to understand their work interest in a general way and suggests various kinds of work or careers that they might consider.

INTERNET USE/SUPERVISION OF INTERNET

Internet use is available to students in Mankota School. We are pleased to provide this service and believe the internet offers vast, diverse and unique resources to our students. Students have access to electronic mail communication and information from a variety of sources. Prairie South School Division believes in the benefits of internet use for education for our students. However, it is impossible to control all materials and a user may discover inaccurate, potentially offensive or controversial information. For that reason the Board has set forth the following regulations:

1. Each school will develop a formal written supervision policy and procedure to promote usage of the internet.
2. Each year, the students will complete an Internet Use Agreement before the privilege of using the internet is granted.
3. The Internet Use Agreement will be kept on file at the school.

Students will be granted access to the internet and all associated electronic mail services by a classroom teacher, staff member, or teacher on supervision. Access to the internet will be granted only during class time, noon hour, or after school. Students will be required to follow the guidelines set forth in the Internet Use Agreement. Any violation of the agreement could result in suspension of privileges (use of the internet, computers, and related technology), disciplinary action by supervising teacher and/or principal, or suspension from school depending on the severity of the offence.

PHYSICAL EDUCATION

Grade 7 - 12 students are required to have a change of clothes (T-shirt, shorts, or sweats, socks, etc.) for Phys. Ed. Runners with **non-marking soles** only will be allowed to be used in the gym. We ask that elementary students have a change of shoes for gym classes. Older students will be encouraged to shower at the end of most P.E. classes. No one may use the gym unless a supervisor is present. Proper footwear must be worn at all times. Proper eyewear must be worn for sports that require it.

Students are to adhere to the following guidelines regarding jewelry and sporting activities:

1. For elementary and high school extra-curricular sports, schools are to follow the guidelines set out in the SHSAA Handbook.
2. For curricular physical education programs and intramurals, jewelry is to removed prior to participation. Unobtrusive plastic retainers may be allowed in place of piercings in all sports.
3. Jewelry that cannot be removed for medical, religious or cultural reasons must be taped or securely covered.
4. Students in grade K-4 will be allowed to tape small (stud) earrings when removal is not possible.

HOME ECONOMICS ROOM

Because the Home Economics lab is often used for food sales and other activities students must be aware that at all times they must follow the rules posted for the safe and appropriate use of the lab and the equipment. Use of the lab must be authorized by a staff member.

DRIVER EDUCATION

Driver education is accessible to any high school student who is registered in Grade 10 and/or who is 15 years of age or older during the duration of the course. The program is usually offered in the first semester and consists of 30 hrs. of in-class instruction, with a minimum of 6 hours of in-car instruction with at least 2 hours involving city driving

LIBRARY

The library is designed to provide the following services:

- to assist and help students find information relating to classroom work and assignments;
- to provide books and magazines to meet the personal reading interests of students;
- to teach students research strategies so they can become independent lifelong learners and informed decision makers.

Admittance to the library before school hours, noon, and after school is restricted to students who wish to work quietly, return books, or sign out new materials.

SPECIFIC LIBRARY RULES

- 1) All books must be signed out through the Electronic Library Program on the library computer for a maximum two week period. Each book has its own bar code, also each student/teacher is assigned a personal bar code which is also entered into the computer. The student/teacher is responsible for knowing his/her own code and should not give it to any other person except their home room teacher or the acting librarian.
- 2) DO NOT shelve any books that you are returning - Please place them in the "Return Box".
- 3) You are responsible for the books you sign out until they are placed in "Return Box" in the library, so do not lend them to your classmates before they are returned on the computer system.
- 4) No loud visiting in the library. Please keep your voice at a low level.
- 5) PLEASE - NO FOOD or DRINK IN THE LIBRARY.

LUNCH

The Grade 7- 12 students will eat their lunch on the balcony in the gymnasium. During favorable weather conditions, students may eat outside in the recreation area. Students will remain in the area until 12:45 p.m. Students may use the gym during lunch hour for extra-curricular sports. Supervision is provided.

The K - 6 students will eat lunch in a designated classroom with the supervision of a staff member.

Food and beverages are to be consumed in the designated areas. Students will be responsible for maintaining a clean and orderly eating area.

LOCKERS

Each grade 3 to 12 student will be assigned a locker by their homeroom teacher. It is the responsibility of the student to keep their lockers clean and damage free. Students are encouraged to keep their lockers locked. **Do Not** leave money or valuables in your locker. If it is necessary to bring money or valuables to school, they may be left in the office for safe keeping or locked in your locker.

SCHOOL AND PERSONAL PROPERTY

This building, like most public buildings, has been financed by the taxpayer. You (the student) will be a future taxpayer and will therefore be paying for this school, its furnishing and its equipment. It is partly yours but it also belongs to others. Respect it. A student is responsible for any damage he or she does to school property and will be charged for the replacement or repair.

Students are expected to respect the property of others, both teachers and fellow students. In this regard, abusing the property of others or "borrowing" property without permission is not acceptable. Lost and found articles are to be left at or collected from the office.

THE SEMESTER SYSTEM

Students in Grade 9 - 12 have their academic year and some of their subjects divided into semesters. The first semester operates from September to January, while the second semester operates from February to June.

CREDIT SYSTEM

Students in Division IV (grades 10 - 12) operate on a credit system. Generally, the student earns (1) credit for each class successfully completed. Students accumulate credits throughout grades 9, 10, 11, and 12, and must achieve a minimum of twenty-four credits to graduate from grade 12. Certain classes (credits) are compulsory. They are outlined under Division IV requirements. Please note that grade 9 students do take some grade 10 subjects as many of their classes are combined with the grade 10 students.

BASIC FEATURES OF THE SECONDARY LEVEL (Grades 10 to 12)

A minimum of 24 credits is required to complete the secondary level program. A minimum of 8 credits will be required for the completion of grade 10, 16 credits at the end of grade 11, and 24 credits culminating by the end of grade 12. Five of the credits must be earned at the grade 12(30) level. Students should note that the requirements for grade standings and high school graduation are the minimum and that they may not be sufficient to meet the admission requirements of the various post secondary institutions. Students and their advisors must be aware of the need to make course choices that will meet the requirements for post secondary education and training.

TIMETABLES

Students in grades 4 through 12 have classes scheduled for each period of the day. When a timetable is finalized a student commits him/herself to attend all classes regularly and to make every effort to complete each class successfully. Once timetables have been established at the beginning of each semester, it is expected no modifications will be made. In the very few instances where changes may be necessary they will be processed through the principal.

TIMETABLE CHANGES

If a High School student wishes to drop a subject there must be a valid reason. A meeting must be held with the student, parents, and principal to determine an alternate schedule. The student must be sure that he/she still has sufficient credits to complete the grade and have the required subjects to fulfill future educational needs.

Classes dropped after Dec. 1 and May 1, may have a failing grade recorded. Full year classes dropped after April 1 may have a failing grade recorded.

In grades 9 –11, classes are not normally dropped.

To discontinue a subject a student must complete and submit the appropriate form (available at the office) with the written consent of the parent/guardian, subject teacher, and the principal.

UNASSIGNED PERIODS

Students are expected to take as many courses as possible. In the event that a student has a spare, he or she will be assigned to a supervised classroom to complete assignments or alternate placement agreed upon by parents and principal. Students are expected to remain in the area to which they are assigned for the duration of an unscheduled period to minimize distractions.

EMERGENCY CLOSING AND SENDING STUDENTS HOME

There are few occasions when the school should be closed. There are occasions, however, when the students must be sent home due to faulty plant operation, or mechanical problems.

When the students are sent home, school personnel must notify parents of students in kindergarten to grade eight before the children leave the school in order to ensure that someone is at home when the student arrives.

If a bus driver does not believe that he/she can safely pick up his/her students in the morning, or due to a change in weather wants to pick up the children early from school, the bus driver should make the decision whether or not to run. The bus drivers will inform the families in their run. Families are encouraged to check the status of bus runs on the PSSD website.

There may be occasions when children cannot be bussed home at the end of the day even though they were bussed to school in the morning. The principal will make billeting arrangements for these children. Billet information is included in the Registration Package and should be updated as necessary.

SCHOOL VISITORS

Visitors to the school, who have not had previously arranged appointments, are to consult with the principal or office staff to make known his or her business in the school.

PUBLIC USE OF FACILITIES

Many of the school facilities are available for use by community groups. User groups should contact the principal early in September so that a schedule can be drafted. All user groups are responsible for the care of the school under their supervision.

PARENT VOLUNTEERS

In past years parents and community members have been very helpful when asked to assist in school functions. We would like to continue this tradition. We may call on you to help with food sales, track meets, class projects, guest speakers, etc. Thanks for your cooperation in advance.

ACCIDENT INSURANCE

The Board of Education carries an insurance policy covering accidents which occur while students are participating in athletics or other activities under school supervision. A student suffering an accident must report to the supervising teacher or the office. A form will be completed by the teacher or office outlining the circumstances of the accident. The form is then submitted to the insurance company. Additional supplementary insurance is also available on request at parents' expense.

STUDENT LEADERSHIP COUNCIL GOALS

1. To give students an opportunity to participate in school government.
2. To help promote interest in the development of suitable extracurricular activities.
3. To advise the Principal, through his/her representatives, on any matters concerning the welfare of the students.
4. To help promote good relationships, including student/staff relationships, and school/community relationships.

ABOUT THE S.L.C. - (Student Leadership Council)

The S.L.C. consists of students who are interested in shared leadership opportunities that enhance school spirit, coordinate new initiatives, listen to student concerns and organize student-based events. Student participation on the SLC is through volunteerism and must have a passing average and a minimum number of credits (including compulsory credits) for his/her grade.

EXPECTATIONS OF ALL SLC MEMBERS

1. SLC members must be examples of good behavior and positive role models.
2. SLC members must be kind, encouraging, and supportive, and promote a spirit of inclusion for all persons in our school.
3. SLC members are leaders and as such must be positive role models for the whole school.
4. SLC members must maintain good relationships with all teachers and students.
5. SLC members must promote a positive image of the SLC and of Mankota School at all times.
6. SLC members must be dedicated and hard-working, and be prepared to spend extra time to run SLC events.
7. SLC members must be willing to work efficiently in groups and be willing to compromise in making decisions.

When an SLC member fails to live up to the expectations outlined above, they may be removed from their role.

SCHOOL ACTIVITIES

A list of the various activities that are sponsored by the school is included below. Students are encouraged to be involved with as many activities as they can conveniently handle without adversely affecting their studies.

STUDENT ACTIVITIES

| | | | | | |
|------------|------------|-----------|---------|-----------------|---------------|
| Volleyball | Curling | Badminton | Golf | Track and Field | |
| S.L.C. | Graduation | Drama | Archery | Bowling | Cross Country |

SCHOOL SPIRIT

Support activities in which you can contribute your talents and time to student organizations and clubs. Support your S.L.C. Take initiative in being friendly and cooperative with students and staff.

PRAIRIE SOUTH SCHOOL DIVISION TRANSPORTATION SERVICES

Transportation Manager: Lonny Holmes, Moose Jaw Office

UNLOADING AND LOADING OF BUSES/VEHICLES

Bus students are to be dropped off between 8:40 and 8:50 am and picked up at 3:30 PM (2:25 for early dismissal) sharp. The busses will drop the K - 6 students at the sidewalk in front of the west entrance. The Grade 7 - 12 students will then be driven to the sidewalk in front of the main entrance. At 3:30 PM dismissal the buses will be lined up along the sidewalk and the students will load. Therefore, no parking will be allowed from the alley west of the school to the sidewalk in front of the gymnasium.

Parents who drive or pick up their children at the school are asked not to interfere with the unloading or loading of the buses. Please park your vehicles across from the school or in an area away from the bus zone. **Vehicles may not drive past the buses during loading times. Adults must walk Elementary children into and out of the school, particularly when crossing the street while busses are loading.**

The 3 R's of School Bus Safety: RESPECT, RESPONSIBILITY & RULES

Throughout the year, we are all responsible for the safety of students who travel by school bus.
Let's all do our part to make sure the school year is safe for all students:

MOTORISTS:

SLOW DOWN in school zones throughout the day.
Stay out of the school bus zone. Traffic congestion around schools is dangerous.
When approaching a school bus that has its flashing red lights and stop arm activated, STOP until the red lights and stop arm have been disengaged. **THIS IS THE LAW.** You could be fined \$285 if you are found guilty of this offence.
Use caution when approaching a school bus with flashing yellow lights. Slow down and be prepared for unpredictable children.
Remember school buses stop at all uncontrolled railway crossings.

STUDENTS:

Wait for your bus in a safe place - stay off the roadway.
Go right to your seat and stay seated.
Any behaviour which could endanger safety on the school bus is unacceptable. Examples include: fighting, hitting, throwing objects, vandalism, yelling, teasing, littering and rudeness.
Obey the school bus driver.
Watch for traffic.
In rural areas students should follow the instructions of the school bus driver when crossing.

PARENTS/CAREGIVERS:

Take the time to review school bus rules with your children.
Teach your children how to be safe pedestrians - and set a good example.
Learn about and obey the school bus laws in your area.
Avoid parking and blocking school buses and other traffic by **STAYING OUT OF THE SCHOOL BUS ZONE.**
Slow down and be alert for children crossing the street.
Students are expected to treat each other and the school bus driver with respect. Cooperate with the school in disciplining children who misbehave on the bus.



AWARDS

The Awards Program at Mankota School was instituted to recognize students who have achieved excellence both in academic and extra-curricular pursuits. The Awards Program is held each year in June.

HONOUR ROLL

Grade 7 - 12 students who maintain an average of over 80% will be placed on the honour roll. Each student will receive a certificate for 80%-89% and a certificate for 90% and over on Awards Day. The average for honour roll is calculated in the following way:

Grade 9 - 10: English, social studies, science, math classes, art, phys. ed

Grade 11 -12: English A and B, Social/History, math classes, science classes, art, phys. ed.

SUBJECT AWARDS

Subject Awards are presented in the following Grade levels and subject areas.

Grade 9 - 12: English, Math, Science, Social/History

HIGHEST AVERAGE AWARD: GRADE 9/10—PRESENTED BIG SKY AGENCIES

HIGHEST AVERAGE AWARD: GRADE 11/12—PRESENTED BY THE SCC

JODY BELL MEMORIAL AWARD

The Jody Bell Memorial Award is presented to the Grade 1 student who demonstrates outstanding social and academic attributes.

VIVIENNE MCIVOR MEMORIAL AWARD

The Vivienne McIvor Award is presented to a Division I student who has shown the greatest scholarly improvement during the current school year.

FRANCINE WHITE MEMORIAL AWARD

The Francine White Memorial Award is presented to the most outstanding student in Grade 6.

LACY AWARD

The Lacy Award is presented to a student in Kindergarten through Grade 12 who demonstrates sportsmanship, friendship, and kindness.

PRESIDENT'S AWARD

The President's Award is presented by Mrs. Ruby Sayers to the Grade 12 SLC leaders each year in recognition of service to the school.

SPORTS AWARDS

Awards are presented to the Male and Female Athlete of the Year at the Awards Presentation in June. Participation in extra-curricular and intramurals, attitude, sportsmanship, and athlete excellence are all taken into account.

DR. G. R. SHERVEN MEMORIAL SCHOLARSHIP

This scholarship is awarded to a student from Grades 4 to 12 who show leadership, strong work ethic academically, participate in athletics, and show school spirit.

VALEDICTORIAN

Criteria for valedictorian will be as follows:

Highest Average in the class in the following subjects calculated after Term 3 - English A, English B, Social Studies 30, and any math 30, and science 30.

If the graduate declines the honour, the student with the second highest average will receive the award.

GRADUATION CEREMONIES

A graduation ceremony will be provided to students who meet the following criteria:

A) Enrolment

He/She has been a full-time student at Mankota School in the current school year or was a full-time student of Mankota school immediately prior to the current school year but completed the last Grade 12 credits through online school, or partial attendance at Mankota School.

B) Credit Requirements

The student must be enrolled in the 24 minimum credits required for a Grade 12 diploma as of the end of the current school year. However, at midterm, if the student is not passing all courses, their eligibility for graduation purposes will be reviewed and parents will be notified.

PRAIRIE SOUTH SCHOOL DIVISION
STUDENT SUPPORT SERVICES



Student Support Services Office
1075-9th Ave. N.W.
Moose Jaw, SK S6H 1V7

Phone: 306-693-4631
Fax: 306-694-4486

Assiniboia Office
Box 134
Assiniboia, SK S0H 0B0

Phone: 306-642-5956
Fax: 306-642-3455

EDUCATIONAL PSYCHOLOGIST - Carla Hildebrandt, Assiniboia Office

The school psychologist is a trained professional providing support services to help understand your child's learning and behavior. As part of a team, the educational psychologist will present and discuss assessment information, strategies, supports and resources that may help your child's learning.

STUDENT SUPPORT CONSULTANT – Shirley Packet, Assiniboia Office

The Student Support Consultant serves as a support for students who have individual needs with educational programming. Recommendations for programming and instructional strategies in various areas are some examples of support.

SPEECH AND LANGUAGE PATHOLOGIST – Randi Ruthven– Assiniboia Office

Speech-Language Pathologists (SLP's) are specialists in human communication, it's normal development and it's disorders. They provide services to in the areas of speech, language, voice and fluency.

STUDENT COUNSELLOR – Lenea Okraincee, Assiniboia Office

The Student Counselor provides counseling services to children in need, based on referral. The Student Counselor also does classroom presentations at the request of teachers based on need. Other services provided include conflict mediation, support groups and behavior planning for at-risk students.

FAMILY SUPPORT WORKER – Lenea Okraincee, Assiniboia Office

The Family Support Worker works with families helping them to:

- * discover their strengths,
- * discover centers of support,
- * identify what is needed to have a better life
- * develop strategies and supports to have a better life.

SASKATCHEWAN HEALTH AUTHORITY

| | |
|---|---------------------------------------|
| Mankota Health Centre | 306-478-2200 |
| Mankota Primary Health Care Clinic | 306-478-2294 |
| Mankota Health Centre Lab | 306-478-1206 |
| Fire Department | 911 |
| Swift Current Office | 306-778-5100 or 1-888-461-7443 |
| Public Health Nurse | 778-5280 or 1-866-786-2510 |
| Addiction/Mental Health | 306-778-5280 |
| Rural Areas | 1-866-786-2510 |
| After hours | 306-778-9522 |
| Swift Current Crisis Line | 306-778-3833 |
| | 1-800-567-3334 |
| Kids Help Line | 1-800-668-6868 |

PUBLIC HEALTH SERVICES

Public Health Nurses provide services to all elementary and secondary schools. This is done in co-operation with the school boards, principals and teachers. The Public Health Nurse will contact parents either by phone or through home visits regarding specific health matters affecting their children. The nurse is a resource person to the school through both professional service and printed material. The nurse acts as a liaison where necessary between students, parents, teacher, family physician and other related agencies. The Public Health Nurse is also available to provide Group Health Education upon request.

IMMUNIZATIONS

Student's immunization records are reviewed and immunization is offered as required.

COMMUNICABLE DISEASES

Individual telephone consultations with Public Health Nurses are available for such diseases as whooping cough, measles, chickenpox, and other common childhood infections. Education is offered regarding head lice to students, parents, teachers, and community groups. The focus is on prevention, control, management, and treatment.