

I. Call to Order – Meeting was called to order by Tana Arnott

Present:

Staff: Tana Arnott

Parents: Penny Maelda, Carolyn Barrett, Cherie Legare, Shannon Tatum, Angela Daly, Laura Slon, Carla Proust, Shelley Diggins, Tracy Roney, Stacey Martin, Shannon Tatum, Joylene Podgursky

Grads: Jordan Barrett, Caitlyn Johnson, Keely Baillie

II. Approval/Amendment of Minutes

a. Co-Chairperson - Carolyn Barrett opened the meeting

b. Administration:

Tana Arnott reported:

- Student grad meeting was held, 14 grads in attendance, students determined colors are gold, black, white, with no specified theme.
- Student survey determined entertainment choice is DJ and dance with 80% of students staying until between 10:00 – 11:00 PM. Survey attached for review.

III. Treasurer’s Report 2018-2019

a. Carla Proust reported;

- Signing privileges have been completed.
- Review of Grad 2019 donation list.
- **Action: Donation letter to be supplied by AE Peacock. OPI: T. Arnott**
- Donation Committee: Angela and Sherry volunteer to coordinate donations for Grad 2020.

IV. New Business

a. Grad Numbers – There will be less than 100 grads

b. Exhibition Grounds – Tana will be meeting with the Exhibition Co. wrt to details.

c. Committees – coordinate into committees, meet w/ grads to discuss potential ways forward.

V. Committee Reports

a. **Decorating:**

- Co-Chairs: Roy LeBuick and Angela Daly
- Grad decorating room – will be available Jan 2020
- As per 2019 grad committee recommendation we will review options for flood lighting at photo ops. Noted AEP Audio Visual club has lighting.
- Decorations can be shared with Central Collegiate.

b. **Facility Rental:**

- Tana Arnott is currently working w/ the Exhibition Co,
- Exhibition Hall will be available:
 - Tuesday, June 23: Lighting - two additional parents are required to assist with ceiling lighting.

- Wednesday, June 24: Chair and table set up, requires 10 – 12 parents
- Thursday, June 25: Decorating – full day
- Friday, June 26: Cap/Gown and Banquet
- Saturday, June 27 – Central Collegiate
- Sunday, June 28 – Clean up completed by noon.

Seating Plan

- **Action: Provide additional copies of the Exhibition Grounds seating plan.**
OPI: R. LeBuick

c. **Entertainment/Security:**

- Chairperson: Roy LeBuick
- Security
- **Action: Follow up with Gary Smith re: security and costing. OPI: R. LeBuick**
- **Action: Contact Strictly Fences wrt to donation of security fencing.**
- **OPI: R. LeBuick**
- **Action: Meet with Stacy (Central) re: entertainment (DJ) and determine costing. OPI: R. LeBuick**

d. **Banquet & Tickets: NTR**

- Minute Man press will donate 300 copies of the banquet program.
Thank you go R. LeBuick for the generous donation.
- T. Arnott reported Grad 2020 communications will start Jan 2020 wrt fees and banquet price.

e. **Grad Fee Collection: NTR**

VI. Round Table:

a. For next meeting each group is to estimated budgets for the following:

- Banquet meal costs
- Entertainment
- Facility
- Decorating
- Security
- Photobooth X 2
- Printing: tickets
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VII. Next Meeting Date – 13th Jan 2010 @ 7:00 PM – AE Peacock Library

84 responded

1. Do you plan on attending the banquet for grad 2020?

90% yes
10% no

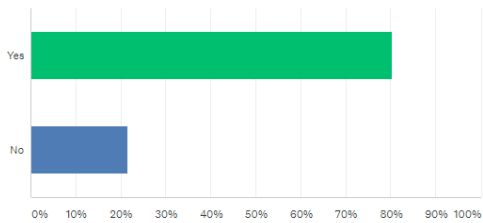
2. If you answered no, why?

- I don't have the money

3. If cost was a factor and we could keep the price around \$100-\$125 (including banquet ticket), would you attend?

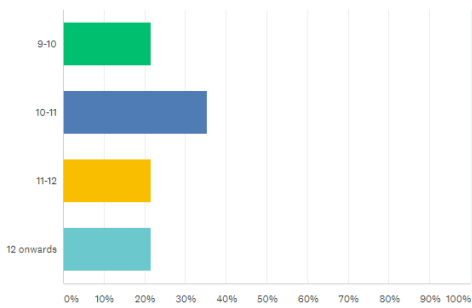
91% yes
9% no

4. Do you plan on staying for entertainment after the banquet?



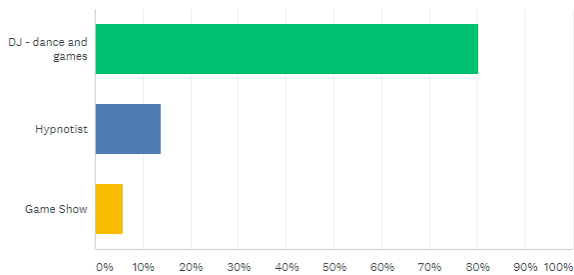
80% yes
22% no

5. What time do you think you will stay until?



9-10	22%
10-11	35%
11-12	22%
12am	22%

6. If you are going to stay, what kind of entertainment would you like?



DJ	80%
Hypnotist	14%
Game Show	6%