




Sunningdale School

530 Wood Lily Drive
Moose Jaw, SK S6J 1J3

 <https://schools.prairiesouth.ca/sunningdale/>

 306-693-9433

 @sunningdaleMJ  Sunningdale School
Mr. D. Osberg, Principal (M.Ed. B.Ed.)
Mr. D. McKenna, Vice Principal (B.Ed.)

Welcome to Sunningdale School; home of the Grizzlies! On behalf of the staff, we would like to welcome you to the 2022-23 school year!

Our school division's mission is "*Learning Together for our Future.*" At Sunningdale School, our top priorities include building positive relationships with students and families, and having students learn and improve on the curricular outcomes set by the Saskatchewan Ministry of Education. We feel an effective way to accomplish these priorities is through partnerships with the home, school and community. Partnerships need to be positive, and they must aim to meet common learning goals in a supportive environment. By working together, we will be able to provide maximum support for our children. Together we make the greatest difference!

Everyone has unique interests, needs and talents. "One size does not fit all." Our staff works diligently to provide many opportunities that meet a variety of needs and interests for our students. In the past we have offered extra academic opportunities through Art Club, Math Club, reading contests, and Literacy and Math Nights. Athletic opportunities have traditionally been offered in cross country running, volleyball, basketball, badminton and track and field. We have also offered experiences in the arts through a variety of choir, dance, and band programs. As well, students have been provided leadership and citizenship opportunities through our Student Leadership Council, and other clubs and groups. Students are strongly encouraged to get involved in various academic, athletic, cultural, and life-skill activities.

We are proud of what we have accomplished as a learning community. We are also excited about what the 2021-2022 school year will offer.

Thank you for your support and trust!

Sincerely,
Mr. D. Osberg




Ms. L. Neufeld

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Sunningdale School Profile

- 460 Students
- 25 Teachers
- 16 Support Staff
- Pre-Kindergarten to Grade 8 Programming
- Diversity of cultures at Sunningdale
- Active School Community Council and Community Association
- Growing school and community

Bus Transportation Students may qualify for bus service depending on their home address. Please contact the school for more information. All Pre-K and Kindergarten students qualify for bus service regardless of home address within the Sunningdale School catchment. Student safety is extremely important. Therefore, students who behave in an inappropriate or unsafe manner may have bus privileges removed.

Change of Address or Telephone Number Please contact the school if there is a change in your address or telephone number. It is important we have an emergency contact in case you are not available, and your child needs immediate attention. These numbers are not given out to any other source. Please also ensure we have an updated email address on file.

Cold Weather Procedures Student safety is our primary focus. During our winter season we will follow these cold weather procedures for Sunningdale School. Here are some important things to remember:

- **Please ensure your child is dressed appropriately for the weather.** Mitts, toques, scarves, boots, and winter coats are important to help reduce the risk of frostbite and ensure a positive experience for students as they enjoy the outdoors.
- **Please have your child arrive at school as close to bell time as possible.** This will reduce the time they are exposed to the cold weather.
- If the temperature drops to -28 degrees Celsius or below, the student entry doors will be unlocked. Students will be allowed into the school but are expected to remain near their entry.
- If the temperature drops to -28 degrees Celsius or below, students will remain inside for indoor recesses. Those staying for lunch will also remain inside after they have eaten.
- The front door to the school will be open at 7:30 A.M. each day.
- During extreme temperatures, it is very important that we all work together to ensure students understand to come into the school if they have missed the bus or

are waiting an extended time for parents to pick them up. The front door of the school is always open during the day.

For information regarding weather conditions and bus information please visit:

- Environment Canada:
http://www.weatheroffice.gc.ca/city/pages/sk-24_metric_e.html
- Prairie South Transportation Information:
<http://www.prairiesouth.ca/transportation/>

Discipline at Sunningdale School We believe in positive discipline measures, which involve clear expectations and firm and fair consequences when students are unwilling to meet the expectations of Sunningdale School and staff. We believe discipline is part of the teaching-learning process. Effort will be made to teach appropriate behavior to students, while at the same time recognize that students must be accountable for their behavior. We also believe that most students behave in responsible ways and that our students want and need a positive and safe environment in which to work. Above all, we believe that Sunningdale School should be a safe and caring school. Therefore, it is important students understand the responsibilities for which they are accountable. Students are expected to be on time, do one's work to the best of their ability, and make no one's life unpleasant. All rules and consequences at Sunningdale School are in accordance with the Saskatchewan Education Act and Policy of the Prairie South School Division Board of Education.

Expectations: Each student and staff member have the right to experience a safe and positive school environment. Learning together will require everyone to be treated with respect and dignity. Each person involved in our school will meet this outcome by following these expectations:

- 1) I can give 100% effort towards my schoolwork.
- 2) I can include others.
- 3) I can listen to others so we can learn together.
- 4) I can respond to all students and staff in a courteous and respectful way.
- 5) I can inform an adult if I have concerns or am having a problem.
- 6) I can keep my hands, feet, and negative words to myself.
- 7) I can be a positive role model, leader, and champion for others.
- 8) I can ensure what is on the ground, stays on the ground.
- 9) I can enter and leave the school in an orderly fashion.
- 10) I can follow the rules of the games that I am playing.
- 11) I can accept responsibility for my actions and for the choices I make.

Disciplinary measures are corrective and supportive and may include:

- 1) Simple and Gentle Reminders
- 2) Do - Overs
- 3) 3 Stage Time Outs
- 4) Teach Younger Students
- 5) Improvement Plans, Research, Letter Writing
- 6) Removal from Yards and/or Privileges for Safety Measures
- 7) Restitution
- 8) Alternative placements
- 9) Suspension

Dress Code The underlying principles for our dress code are respect for others and diligence in the pursuit of excellence. Students are to maintain an acceptable standard of dress in school and in class. All pupils shall conform to reasonable standards of taste in dress and grooming. The following guidelines for dress are expected: 1) no clothing with profanity or offensive gestures, 2) no clothing promoting tobacco, alcohol or other drugs, inappropriate lifestyles, etc., 3) undergarments are not exposed.

During the warm weather we would be thankful if students wore appropriate shorts, shirts and footwear. Students should not wear tube tops or expose their belly area. By doing so, we will be able to promote an effective climate for learning. School staff reserves the right to ask students to change clothing that does not align with our dress code.

Electronic Devices This guideline is in place for the safety of all students as well as the protection of each person's belongings. Students are encouraged not to bring any electronic device to school unless the electronic device is being used for educational purposes and **approved by the classroom teacher**. If electronic devices are brought to school, they must remain in students' lockers or other teacher specified location at all times, unless arrangements have been made with the classroom teacher. **Please note, the school is not responsible for lost, stolen or broken electronic devices.**

Extended Absences for Vacations Our school and school division believes regular and punctual attendance is necessary for students to maximize their learning and achievement. We encourage all families to plan vacations during school breaks as per the school year calendar. At times, we receive notice that parents will be pulling their children out of school for an extended trip outside of school holidays. Often, parents ask teachers to provide schoolwork to make up the learning they will miss while away. Teachers will try to accommodate families as much as possible in order to maintain

continuity of instruction; however, please understand that much of our programming is through experiential hands on learning, class discussions and oral instruction.

When there are extended absences from school it is difficult for your child to experience the same activities and to have gained the same concepts as those children who are in the classroom full time. If your child is away for an extended period of time, we will work with the family to do our best to come up with creative ways for your child to learn the outcomes they missed from being away. This may take place after you return from your vacation. Daily reading will certainly help to support your child's learning while away from school.

Please let your child's homeroom teacher and office know as soon as possible if you are planning to be away. In order to ensure parents are kept informed, a letter of awareness will be sent home if a student reaches five absences within a four-month period as per School Board policy.

Extra-Curricular Opportunities Extra-curricular activities involve the volunteering of staff and take place outside regular classroom hours. Our staff does a fantastic job offering activities to accommodate many student interests. We strongly encourage students to get involved in these exciting opportunities. Please keep in mind that it is a privilege and honor to represent your school in all extra-curricular activities. Every privilege is accompanied by responsibilities. All participants are to exhibit the highest degree of good sportsmanship, cooperation, courtesy, and consideration. These behaviors extend to practices, home and away games, classrooms, and yards. The following are our expectations for our student extra- curricular participation:

Responsibilities a) Academics: Academics come first! Your child must maintain an appropriate level of academic performance in all subject areas as determined by your child's coach, teacher, or club leader. If any student is negligent or falls behind academically, they will be expected to devote more time to their studies, which may affect their extra-curricular involvement.

b) Attitude: Students must display an attitude of respect, cooperation, responsibility and self-discipline. Our students are not only representatives of our school, but also role models for all our younger students. This is a tremendous responsibility. Please note that if there is any form of disrespect toward other students, coaches, teammates, opponents, refs or fans at any point during the season, the student may be removed from the extra- curricular activity.

c) Attendance: Commitment to teammates, coaches, and our athletic and arts programs are important. Students are responsible for checking their team or club schedule and honoring their commitment by attending practices and games. If participants know they

are going to be away or miss because of illness, it is the student's responsibility to inform their coach or club supervisor as soon as possible.

d) Uniforms and Fees: Each player that represents Sunningdale School in our Prairie South inter-school athletic league will be issued a jersey. Players are responsible for this uniform. If they lose it, they are expected to pay the replacement cost. Each player is expected to pay the assigned team and/or tournament fees through SchoolCash.

e) Jewelry: To ensure our athletes' safety, players are not permitted to wear jewelry in athletic practices or games. This means all types of jewelry, including belly button rings, tongue piercing, eyebrow piercing, lip piercing, watches, rings, earrings, necklaces, hair berets, hair clips, bracelets, etc. Taping of jewelry is not permitted and the only items allowed to keep hair in place will be elastics and scrunchies.

Footwear Each student is required to have a pair of indoor shoes that he or she can leave at school. These will be used for gym and for wearing inside the school. Students will be required to remove outdoor footwear and wear their indoor shoes. This will help keep our school clean and will ensure students have something on their feet in case the school needs to be evacuated. This is extremely important during cold, wintery weather.

Kindergarten Enrollment Any child five years of age by December 31st is eligible to attend kindergarten. The child should be registered in the spring for enrollment in September. Birth certificates or other forms of legal identification must be shown at the time of registration.

Library The library is open during the mornings each day and used by classroom teachers in the afternoon. Students may spend time in the library browsing, reading, exchanging books or doing research. The library houses magazines, videos, computers, fiction and non-fiction books and reference books plus kits which may be used by students and teachers. (Some items cannot leave the library.) Our library is computerized which makes for more efficient use of our facility. Computer terminals help students locate information under headings such as title, subject or author. Each piece of material is bar coded and is scanned through the computer when it is signed out. Students will be charged for lost or willfully damaged material.

Lost and Found A lost and found box is located near the Grade 1 area of the school. Students are encouraged to place found articles in this location and likewise, students who have lost an article are advised to look in the lost and found box. Periodically throughout the year unclaimed items are packaged and given to one of the agencies who distribute clothing and toys to those in need.

Materials and Supplies 1. A list of materials and supplies required by students is sent home in June and posted on our school website. 2. Students in grades 4 to 8 are provided with a locker in the hallway close to their classroom. Lockers are used for holding school supplies and outdoor clothing. Only locks supplied by the school are permitted. Locks are free of charge. Students must hand-in their lock to the homeroom teacher at the end of each school year. Students need to keep their lock combination a secret. 3. Classroom teachers may choose to issue students an agenda book. This is a communication tool that fosters communication between home and school. Most importantly it helps students acquire organization skills. Research shows that students who are organized are more successful in school. 4. Each child is responsible for the good care and return of all books and equipment issued by Sunningdale School. If materials are damaged, the student may be expected to pay for the damaged material. We recognize accidents happen, but if pupils do damage, destroy or lose school board property, parents may be financially responsible. 5. Throughout the year, your child may be asked to bring additional supplies if required. **6. PLEASE LABEL ALL OF YOUR CHILD'S BELONGINGS, PARTICULARLY FOOTWEAR.**

Noon Lunch We encourage students to take a break from school by going home for lunch. Students that are not able to make home arrangements for lunch will be welcome to stay for lunch. Students are expected to maintain appropriate behaviour in the lunchrooms and follow the instructions of all supervisors. To ensure students safety, children staying for lunch must remain on school grounds so appropriate supervision can be provided.

Nutrition Sunningdale School prides itself in promoting healthy food choices to our students. We encourage all students to make healthy choices each day. Food items such as pop, candy, and potato chips are discouraged at school. Energy drinks and sunflower seeds are not permitted at school.

Nut Alert We have students attending our school with life threatening allergies to nuts of all sorts and any residue from products made from nuts. **Parent/Guardians please do not send your child with snacks or lunches containing any form of nuts.** Thank you for your continued support in helping us make our school a safe place for all.

Physical Education Our physical education program requires that all students participate in every scheduled class unless excused for health reasons. Students must also wear running shoes during physical education classes. If students are unable to tie their own laces, please purchase shoes that have Velcro. For safety reasons, no gum, jewelry or other objects that pose a risk to students will be permitted in the gym.

Pre-Kindergarten Enrollment Any child three years of age by September 1 and is potty trained is eligible to apply to attend pre-kindergarten. The application for the child should be submitted in the spring for enrollment in September. Birth certificates or other forms of legal identification must be shown at the time of application.

Replica Weapons Please be advised replica weapons are not allowed on school property. Many toy replicas look real and could be perceived as threatening. Please do not allow your child to bring such items to school. This request is in accordance with School Board Policy.

Reporting to Parents Assessment and evaluation are an important part of the learning process. Pupil progress is formally reported at least three times throughout the year. Parents are requested to attend a minimum of two student-parent-teacher conferences. In addition, frequent informal communication such as phone calls, emails, text messages, newsletters and notes take place between home and school. Your support and your input are very helpful in our efforts to provide an educational program that meets the needs of your child. How the home can help:

1. Let your child know you are interested in what he/she is doing at school.
2. Read with your child and visit the public library often. The more your child reads, the more likely he/she is to be successful in school.
3. Praise the efforts of your child and encourage him/her when things seem difficult.
4. Highlight the things your child does well.
5. Keep in close contact with the school (306-693-9433). Help your child understand that parents and teachers are working together.
6. Support your child's teacher and the school.

Safety Patrol Sunningdale School operates a Safety Patrol Program after school on most days. Volunteer students carry out patrol duties. The patrol supervises students crossing Wood Lily Drive. We request that parents support our Safety Patrol by insisting their children obey the Safety Patrol and cross at the supervised crosswalk. A big thank you goes out to our safety patrollers for helping our students keep safe.

School Hours

First bell 8:25 A.M. Entry Bell 8:30 A.M. Lunch break is 11:40 -12:00
P.M Classes Begin 12:05 P.M. Dismissal is 2:55 P.M.

School Newsletter We publish a school newsletter and distribute once per month by email. We try to provide information necessary for the month in advance. If you have comments or suggestions regarding our newsletter, please forward them to the school office. The newsletter is also posted on our school website at: <https://schools.prairiesouth.ca/sunningdale/>

School Photographs Photographs of all students are taken each fall. Grade eight students will also have their farewell pictures taken in the spring. Purchase of photographs is optional.

Special Days A committee of teachers and students on the SLC offer a variety of exciting events throughout the year. These events are designed to develop school spirit.

Students Absent or Late Parents are requested to telephone or email the school Administrative Assistant if their child is going to be absent or late. We are always concerned about student safety, therefore, your co-operation with this request is greatly appreciated. If a student is absent from school and we have not received a message, we will attempt to contact the parent. Students will be required to pick up a late slip if they arrive at school after O'Canada in the morning or after the 12:05 bell in the afternoon.

Traffic To keep safe we ask parents, motorists, students and teachers to co-operate with the following procedures:

- 1. The staff parking lot is out of bounds to students and parents.**
2. Students must walk across streets at crosswalks.
- 3. Do not pick up, drop off or park in the bus entry only area unless special circumstances exist, and permission has been granted by administration.**
4. Students must walk their bikes in the school yard and park them in the bike lot. All bikes should be locked. The school is not responsible for lost or stolen bikes. Students not following these procedures or the expected traffic laws will be asked to leave their bikes at home.
5. It is important that everyone co-operate with the Safety Patrols. Please remember these are young people trying their best to help and protect other students.
6. Students are asked to use their assigned doors to gain entry to the school.

Valuables at School Students are discouraged from bringing valuable items to school. Students who choose to do so are responsible for their belongings. In the event your child needs to bring money to school, he/she should turn the money into the office or homeroom teacher for safekeeping.

Volunteers The use of volunteers is a valuable dimension of our school program. The School Community Council is an important parent and community group that supports student learning and organizes school initiatives. The meeting times are advertised in the school newsletter. If you are interested in becoming a volunteer at the school or becoming part of the School Community Council, please contact the school office or your child's teacher. It is important to note that parents that wish to volunteer require a criminal records check. Please contact the administration office for further information.

Yard Supervision Yard supervision will begin at 8:15 each morning. We encourage parents to keep their children home until close to bell time. The yards are supervised for both recesses and during the outside play time at lunch. Students are expected to follow school rules when on school grounds as well as on the way to and from school. Students are always required to respond to and respect the yard supervisors . Once students arrive at school they are expected to remain at school until bell time.

Yearbook The school publishes a yearbook containing individual photographs of all students, write-ups and candid pictures of school activities. Details regarding cost, availability, etc. will be made available in the spring.